



Job Quotes and Estimates **Online Training**

- **Job Quote Entry**
 - Review header screen
 - Review nameplate and special instruction entry
 - Review detail entry

- **Building Job Quote Library**
 - Copy job quotes
 - Copy standard set
 - Job quote profile entry

- **Review Average Hours Quoting**
 - Criteria – line by line, work type, or all
 - Date range
 - Nameplate criteria
 - Interpreting results

- **Job Entry – Job Estimate Entry**
 - Review each of the quote library options
 - Review average hours estimating

- **Job Estimate / Comparison and Analysis**
 - Review job inquiry comparisons
 - Review estimate vs actual by job report
 - Review average hours by nameplate report

- **Q&A**